



# DAWOOD PUBLIC SCHOOL

## School Confidential Report

(Recommendation for Admission)

Grades I to V

### Applicant Information

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Current School: \_\_\_\_\_ Number of years attended: From: \_\_\_\_\_ To: \_\_\_\_\_

### Instructions for Completion of this Form

This form is to be completed by Vice Principal or Principal and returned directly to the Dawood Public School Admissions Office or can be emailed on [admin@dps.edu.pk](mailto:admin@dps.edu.pk).

In case of handing confidential report to the applicant, please sign and stamp across the envelope flap to maintain confidentiality. Your candid evaluation is much appreciated and will be treated as confidential.

1. Please evaluate the applicant under the following criteria.

|                             | Outstanding              | Above Average            | Average                  | Below Average            | Poor                     |
|-----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Punctuality / Regularity    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Motivation                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Participation in Activities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                             |                          |                          |                          |                          |                          |

2. a) Has she availed any fee concession or scholarship?

If yes, please describe: ☐ Yes ☐ No

b) Were fees paid on time?

If yes, please describe: ☐ Yes ☐ No ☐ Not always

3. Please provide a brief explanation below.

a) How co-operative and supportive were the parents towards the school management and did they respond or acknowledge actively to the school queries (emails, calls etc)?

b) Did the parents contribute positively to the student's educational development?

c) Did the parents ever volunteer for any school programme?

4. Please make any other comments you think would be helpful to us in considering this student's application (Positive or Negative) if any.

5. Would you recommend this student?

If no, please specify

☐ Yes ☐ No

## Representative Detail

|                   |         |
|-------------------|---------|
| Name:             |         |
| Position / Title: | School: |
| Address:          |         |
| Email:            |         |
| Telephone:        |         |

Signature & Stamp: \_\_\_\_\_

Date: \_\_\_\_\_